



2111 Pontiac Lake Road
Waterford, MI 48328-2736
Telephone: 248.209.2000
Facsimile: 248.209.2021
www.oakland.k12.mi.us

August 9, 2023

Service Heating & Plumbing Corp
1121 Tee Cee Dr.
Waterford, MI 48328

Dear: Service Heating & Plumbing Corp

In accordance with IFB #20.0018 Hourly Trade solicitation, Section IV: Special Terms and Conditions, item number one (1) states contract term from July 1, 2020, through June 30, 2023, with options to renew for an additional two (2) years in one (1) year increments. We are exercising our option to renew the contract between Service Heating & Plumbing Corp and Oakland Schools for year one (1) till June 30, 2024. This correspondence shall serve as our notice. Should you have any questions, please do not hesitate to contact me at 248.209.2233.

Sincerely,

Michelle Selak

Michelle Selak
Buyer